

2018 Northern Star Council College of Commissioner Service

**New Course
Offerings
For 2018!**



**Saturday
November 17, 2018**

More information :

www.northernstarbsa.org/about-the-college-of-commissioner-service

Registration : <https://www.scoutingevent.com/250-ccs2018>

Rev. 8/15/18

Welcome!

Welcome to the 2018 session of Northern Star Council's College of Commissioner Service. We hope your investments in yourself and your units will continue to strengthen our impact on youth.

2018 and 2019 bring many opportunities including expanded family scouting and revamped Venturing advancement. Please keep our priorities in mind: increasing our commissioner coverage, striving for more effective engagement with units and continuing our own professional development. These all eventually result in a more rewarding experience for our Scouts.

We all understand our unit service time is spent inspiring, coaching and connecting. The college is your chance to help improve your capabilities and by extension, those of your units' leaders through your coaching of them and your roundtable programs. We are committed to help your contribution to unit service.

Please consult with your assistant district commissioner or district commissioner this summer and choose the college offerings that best help you. We believe you will be immediately able to put new skills to use at the next roundtable or unit visit.

See you in November!

Yours in Scouting,

David Cousins

Council Commissioner
Northern Star Council

What's New for 2018

- Each degree has new course offerings to enhance the training experience for all of our commissioners.
- We have added additional electives to provide more choices for both new and experienced commissioners.
- For Advanced Studies candidates (those who have completed their Masters or Doctorate degree), you are able to register for any class offered at the College that will best suit your training needs.

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What Course Do I Register For?

Bachelors of Commissioner Service: The Bachelors Program is open to anyone who has completed Unit Commissioner Basic Training. The Bachelors Program offers courses to supplement and build on your Basic Training skills. **See page 6.**

Masters of Commissioner Service: The Masters Program is advanced training that follows completion of the Bachelors Program. This Program offers classes to enable Commissioners to work effectively with specific unit needs and special needs of Scouts in your unit. Learn concepts like “unit lifesaving” and learn skills for developing unit leaders. **See page 7.**

Bachelors of Roundtable Service: All Roundtable Commissioners and team members will benefit from a full day of training to help promote, staff, and build successful roundtable programs to enhance pack and troop programs. **See page 8.**

Masters of Roundtable Service: The Roundtable Master’s program is advanced training that follows completion of the Bachelors in Roundtable Service program. This program offers classes to further enhance the ability of Roundtable Commissioners to deliver quality roundtables in support of unit programs. **See page 9.**

Doctorate of Commissioner Service: The Doctorate program follows completion of the Masters Degree and includes carrying out a project that benefits an area of Scouting. Doctoral Candidates will attend classes of advanced training courses that include making a presentation on their completed project. **See page 10.**

Advanced Studies: The Advanced Studies Program offers courses to supplement previous Commissioner training. The Program is intended for Commissioners who have completed the Masters program or Doctorate program and who are interested in learning more from a broad curriculum of courses, plus enjoying fellowship with other Commissioners. **See page 12.**

Unit Commissioner Basic Training: Open to any registered adult Scouter interested in learning about the role of a Unit Commissioner. **See page 13.**

Schedule

The completion requirements for the degree granting programs require completion of 8 sessions in one day. Below is the schedule of the day.

Each participant will get a personalized class schedule at check-in.

8:00- 8:30	Registration and Fellowship
8:30-8:45	Opening and Welcome
8:45-9:15	Session 1 - Keynote
9:20-10:05	Session 2
10:10-10:55	Session 3
11:00-11:45	Session 4
12:00-12:45	Lunch and Fellowship
12:50-1:35	Session 5 - Focus Session
1:40-2:25	Session 6
2:30-3:15	Session 7
3:20-4:05	Session 8
4:10-4:45	Graduation and Pictures
4:45-5:00	Closing

Session 1 is a Keynote presentation to start the day with an inspirational message!

Session 5 is a general session, with a focus topic for everyone attending the College.

Sessions 2, 3, 4, 6, 7, and 8 cover the core and electives of different degree programs.

Keynote Presentation

David Cousins, Council Commissioner, will be sharing his vision for the commissioner team and setting the stage for commissioners inspiring, coaching and connecting with the Scout leaders they serve.



Focus Session

Family Scouting: Supporting Change

The Focus Session will feature an exciting new time in Scouting as we learn about the integration of girls into the Cub Scout and Scouts BSA programs. The presentation will discuss the changes as well as the commissioner's role in inspiring and coaching unit leaders to manage the changes.



Requirements for Degrees in Commissioner Service

BACHELORS OF COMMISSIONER SERVICE DEGREE

David Klemm, Dean

A. Prerequisites

1. Have completed Unit Commissioner Basic Training
2. Hold a current BSA Youth Protection Training certificate

B. Requirements

1. Register as a Candidate for the Bachelor Degree with proper fees
2. Complete a minimum of 8 courses of instruction from the College, including core and elective courses specified for the Bachelor program curriculum, and be recommended for the degree by the Dean of the Bachelors Program.

C. Course detail for this degree: You must take the six core courses and two electives that you select from the list below.

BCS 101 - Core Concepts of Commissioner Service - Core

BCS 103 - Linking District Resources - Core

BCS 104 - Contacting Units and Resolving Common Issues - Core

BCS 201 - Keynote - Core

BCS 202 - Focus Session - Core

BCS 210 - Reflections - Core

BCS 102 - Supporting Timely Charter Renewal - Elective

BCS 106 - Coaching Leaders - Elective

BCS 108 - Mining Internet Resources - Elective

BCS 112 - Recruiting Unit Commissioners - Elective

MASTERS OF COMMISSIONER SERVICE DEGREE

Jim Ostroot, Dean

A. Prerequisites

1. Hold an earned Bachelors of Commissioner Service Degree from this College or another recognized BSA College of Commissioner Service.
2. Hold a current BSA Youth Protection Training certificate.

B. Requirements

1. Register as a Candidate for the Masters Degree with proper fees
2. Complete a minimum of 16 total courses of instructions from this College or another recognized BSA College of Commissioner Service, including the core and elective courses specified for the Masters Degree curriculum, and be recommended for the degree by the Dean of the Masters Program.

C. Course detail for this degree: You must take the five core courses and three electives that you select from the list below.

MCS 305 - Resolving Critical Unit Issues - Core

MCS 306 - Mentoring Skills - Core

MCS 401 - Keynote - Core

MCS 402 - Focus Session - Core

MCS 408 - Selecting and Developing Your Doctorate Project - Core

MCS 302 - On time Charter Renewal - Elective

MCS 311 - Commissioner Team and How They Work Together - Elective

MCS 312 - Recruiting New Commissioners - Elective

MCS 317 - When a Volunteer is not Effective - Elective

MCS 403 - Resources for Visible or Invisible Disabilities - Elective

MCS 404 - Improving Youth Retention and Transition - Elective

MCS 405 - A Fun and Successful Review and Reflection - Elective

BACHELORS OF ROUNDTABLE SERVICE DEGREE

Katie Dettmann, Dean

A. Prerequisites

1. Have completed Roundtable Commissioner Basic Training
2. Hold a current BSA Youth Protection Training certificate.

B. Requirements

1. Register as a Candidate for the Bachelors of Roundtable Service degree with proper fees.
2. Complete a minimum of 8 sessions of instruction from the College, including core and elective courses specified for the Bachelors of Roundtable Service program curriculum, and be recommended for the degree by the Dean of the Bachelors of Roundtable Studies Program.

C. Course detail for this degree: You must take the six core courses and the two session program specific elective that you select from the list below.

BRS 150 - Roundtables in Commissioner Service - Core

BRS 151 - The Roundtable Commissioner Team - Core

BRS 152 - Roundtable Planning Process and Promotion - Core

BRS 156 - Recruiting, Training and Recognizing - Core

BRS 201 - Keynote - Core

BRS 202 - Focus Session - Core

BRS 154 - Cub Scout Roundtables – Elective (2 session course)

BRS 155 - Boy Scout Roundtables – Elective (2 session course)

MASTERS OF ROUNDTABLE SERVICE DEGREE

Bob Elliott, Dean

A. Prerequisites

1. Hold an earned Bachelors of Roundtable Service or a Roundtable Studies Degree from this College or another recognized BSA College of Commissioner Service.
2. Hold a current BSA Youth Protection Training certificate.

B. Requirements

1. Register as a Candidate for the Masters of Roundtable Service degree with proper fees
2. Complete a minimum of 16 total courses of instruction from this College or another recognized BSA College of Commissioner Service, including the core and elective courses specified for the Masters of Roundtable Service program curriculum, and be recommended for the degree by the Dean of the Masters of Roundtable Service program.

C. Course detail for this degree: You must take the seven core courses and one elective that you select from the list below.

MRS 301 - Keynote - Core

MRS 302 - Focus Session - Core

MRS 350 - Working with Other Commissioners - Core

MRS 356 - Inspiring and Coaching Unit Leaders - Core

MRS 358 - Effective Remote Roundtables - Core

MRS 359 - Increasing Roundtable Attendance - Core

MCS 408 - Selecting and Developing Your Doctorate Project - Core

MRS 354 - Cub Scout Roundtable Annual Planning - Elective

MRS 355 - Boy Scout Roundtable Annual Planning - Elective

DOCTORATE OF COMMISSIONER SERVICE DEGREE

Jerry Bru, Dean

A. Prerequisites

1. Hold an earned Masters of Commissioner Service Degree from this College or another recognized BSA College of Commissioner Service.
2. Hold a current BSA Youth Protection Training certificate.

B. Requirements

1. Register as a Candidate for the Doctorate Degree with proper fees. Contact the Dean of the Doctorate Program for a special registration password, at jerryLbru@gmail.com or 612-417-9887, by October 1, 2018.
2. Complete a minimum of 24 total courses of instruction from this College or another recognized BSA College of Commissioner Service, including the core and elective courses specified for the Doctorate program curriculum.
3. Complete an approved project on a topic of benefit to Scouting related to Commissioner Service.
4. Be recommended for the degree by the Dean of the Doctorate Program

C. Course detail for this degree: You must take the six required core courses and two electives that you select from the Doctorate elective list below or Master's degree elective list on the previous page.

DCS 601 - Keynote - Core

DCS 602 - Focus Session - Core

DCS 604 - Doctorate Project Presentations Seminar - I - Core

DCS 605 - Doctorate Project Presentations Seminar - II - Core

DCS 606 - District and Council JTE - Core

DCS 612 - Commissioner Recruiting Workshop - Core

DCS 614 - The Commissioner and the Professional - Elective

DCS 615 - Building Meaningful Relationships - Elective

DCS 616 - Succeeding with the Unit Service Plan - Elective

Also see list of Masters Degree electives on page 7.

The Doctoral Project

Candidates for the Doctorate Degree will typically complete their doctoral project in the 12 months between completing their Masters Degree (MCS or MRS) and the next session of the College. Projects should be substantially completed before a candidate registers for the Doctorate Degree.

Project Requirements

1. The Dean of the Doctoral Program or the Commissioner College President must approve the project's topic.
2. The project must be on a topic of benefit to Scouting related to Commissioner Service.
3. The project topic must show initiative through originality or by adapting an established activity to a new environment or theme. A typical project requires planning as well as implementation.
4. A typical project involves a medium level of effort, similar to a Wood Badge ticket item. The level of effort might involve 2 months of part-time Scouting work.
5. The project must not have been used to fulfill requirements for other training or service recognitions.
6. The candidate must attend the Commissioner College and describe the project during a Doctorate Project Presentations Seminar (DCS 604 or 605).

A project abstract is required for approval by the Dean of the Doctoral degree program. The abstract should be between half a page and one page in length, when using 12 pt size font. The abstract will provide a summary of the project that includes the name of the project in the title, why the project was performed, how the project was performed, how the project benefits Scouting and the timeliness of the project.

Contact Jerry Bru, the Dean of the Doctorate program, for a special registration password at jerryLbru@gmail.com or 612-417-9887 by October 1, 2018.

ADVANCED STUDIES COMMISSIONER SERVICE DEGREE

John Capecchi, Dean

A. Prerequisites

1. Hold an earned Masters of Commissioner Service or Doctorate of Commissioner Service Degree from this College or another recognized BSA College of Commissioner Service.
2. Hold a current BSA Youth Protection Training certificate.

B. Requirements

1. Register as a Candidate for the Advanced Studies Degree with proper fees and be recommended for the degree by the Dean of the Advanced Studies Program.
2. Complete a minimum of 8 sessions of instruction from the College.

C. Course detail for this degree: You must take the three required core courses, and five other sessions that you select from the Doctorate, Masters, Bachelors or Roundtable Degree courses. The registration system will present the list of possible courses you may choose from as part of your registration process.

ASC 801 - Keynote Session - Core

ASC 802 - Focus Session - Core

DCS 605 - Doctorate Project Presentations Seminar - II - Core

ASC 804 - Inspiring Volunteer Leaders - Elective

ASC 805 - Family Scouting – Beyond the Basics - Elective

Also see the list of Bachelors Degree sessions on page 6, Masters Degree sessions on page 7, Doctorate sessions on page 10, and Roundtable sessions on pages 16 & 17.

Unit Commissioner Basic Training

This full day Unit Commissioner Basic Training course will discuss what a commissioner is, what a commissioner does and how a commissioner does it. The course will cover the following areas:

1. The Commissioner Service Role
2. Supporting the Unit
3. Role of the District
4. Unit program planning
5. Inspire Coach Connect
6. Understanding Journey 2.0
7. Unit review and reflection
8. Unit Charter Renewal Process
9. Next steps to success

This program is for all new unit commissioners and potential unit commissioners. Other interested Scouters are encouraged to attend.

All Unit Commissioner Basic Training attendees will also participate in the Keynote speaker presentation and the Focus Session.

Additional course sessions are offered to give increased depth of knowledge that will be available only at the College of Commissioner Service.

Completion of these sessions qualifies you as trained unit commissioner.



DETAILED COURSE DESCRIPTIONS

Bachelors Courses

BCS 101 - Core Concepts of Commissioner Service (Core):

The position of commissioner is one of the oldest in Scouting. This course reviews and reinforces the commissioner core concepts and identifies the key skills needed for commissioners to be able to assess the units they serve.

BCS 103 - Linking District Resources (Core): A key part of the commissioner job is to point a unit in the direction of a resource that can help.

BCS 104 - Contacting Units and Resolving Common Issues (Core):

This course examines the role of contacts between commissioners and their units.

BCS 210 - Reflections (Core): Reflection is an important tool in helping units review and assess how the unit delivers the Scouting program. This course will discuss the key elements of facilitating a unit reflection with the unit leaders.

BCS 102 - Supporting Timely Charter Renewal (Elective): The annual charter renewal process fosters regular dialogue between the chartered organization and BSA and assures membership is current. Commissioners support the timely, error-free completion of the recharter.

BCS 106 - Coaching Leaders (Elective): In this course a commissioner will become familiar with the coaching model and how to use it to better serve their units.

BCS 108 - Mining Internet Resources (Elective): For this course we will concentrate not on the local “who do you call” but on using the internet to find resources.

BCS 112 - Recruiting Unit Commissioners (Elective): One of the duties as a commissioner is to recruit the commissioner personnel for the district. This course will focus on effective recruiting methods.

Masters Courses

MCS 302 - On Time Charter Renewal (Elective): Learn how to eliminate defective recharterers.

MCS 305 - Resolving Critical Unit Issues (Core): This session will focus on unit issues such as weak leadership, ineffective committee, lack of training, lack of members, etc. and the role of the commissioner to assist the unit.

MCS 306 - Mentoring Skills (Core): The best way to strengthen a unit is to strengthen its leadership. Mentoring is an effective method in helping unit leaders develop their potential.

MCS 408 - Selecting and Developing Your Doctorate Project (Core): This session will provide an overview of the process to develop a Doctorate Project to benefit an area of Scouting in commissioner service.

MCS 311 - The Commissioners Team and How They Work Together (Elective): District commissioners and assistant district commissioners make or break a district's ability to ensure that every unit receives competent commissioner service. This session will provide insight on effectively working together.

MCS 312 - Recruiting New Commissioners (Elective): This session will cover effective commissioner recruiting ideas to provide an assigned unit commissioner to all units.

MCS 317 - When a Volunteer Leader is Not Effective (Elective): This session will focus on removing the ineffective volunteer, the person who just isn't working out.

MCS 403 - Working with Visible or Invisible Disabilities (Elective): This session will provide a variety of resources, tools and ideas to keep Scouting inclusive, successful, and fun for all the youth we serve. There will also be a portion of this session devoted to working with Scouts with different abilities.

MCS 404 - Improving Youth Retention and Transition (Elective): This course provides a "roadmap" in retaining and transitioning Cub Scouts at all rank levels. A must-attend for any commissioner instilling the value of Scouting in leaders and the families they serve!

MCS 405 - A Fun and Successful Review and Reflection (Elective): Discover how to make the unit review and reflection session more productive and enjoyable for all parties involved. Learn techniques that have been successful in producing positive results from this vital session.

Bachelors of Roundtable Courses

BRS 150 - Roundtables in Commissioner Service (Core):

An effective roundtable is vital to the success of all commissioner service. This course reviews and reinforces how roundtables fit into the commissioner service structure by providing roundtable services to unit leaders.

BRS 151 - The Roundtable Commissioner Team (Core):

Regardless of size, an effective roundtable commissioner team is vital to the success of all roundtables. You will understand the unique position of roundtable in the Scouting world, this different method of unit service and how roundtables supplement unit commissioners.

BRS 152 – Roundtable Planning Process and Promotion (Core):

In this course, the participants will learn how to plan a year-long roundtable program to best serve the units in their districts. They will also discuss how to promote roundtables to the units they serve.

BRS 154 - Cub Scout Roundtables (Elective 2 hour session):

Cub Scout Roundtables are normally the first district event that a new leader attends. Focused on FUN, new and seasoned leaders are given “the will to do, and the skill to do.” Learn ideas and resources to help you develop exciting Cub Scout Roundtable breakout sessions in your district.

BRS 155 - Boy Scout Roundtables (Elective 2 hour session):

Keep “youth led” in the front of your mind as you learn how Boy Scout roundtables provide scout leaders with the resources they need to provide a better program in their unit. Gain ideas and resources to help you develop informative Boy Scout Roundtable breakout sessions in your district.

BRS 156 – Recruiting, Training and Recognizing (Core):

Properly recruiting, training and recognizing the roundtable team is vital to the success of all roundtables. We will also provide an Overview of an Effective Training Program for the roundtable team and an Overview of the Importance of Recognizing the roundtable team.

Masters of Roundtable Courses

MRS 350 - Working with Other Commissioners (Core): Discuss key initiatives of the commissioner teams for 2018 and beyond, and ways roundtable commissioners can help the district commissioner and unit commissioners achieve those initiatives. Class participants will have the opportunity to ask questions.

MRS 354 - Cub Scout Roundtable Annual Planning (Elective): Developing an annual roundtable plan is an essential part of the roundtable program. Cub Scout Roundtable Commissioners will use available National and Northern Star Council materials to practice creating an annual Cub Scout Roundtable Plan.

MRS 355 - Boy Scout Roundtable Annual Planning (Elective): Developing an annual roundtable plan is an essential part of the roundtable program. Boy Scout Roundtable Commissioners will use available National and Northern Star Council materials to practice creating an annual Boy Scout Roundtable Plan.

MRS 356 – Inspiring, Coaching and Connecting Unit Leaders (Core): All commissioners are called to Inspire, Coach and Connect with unit leaders. This session will explore how Roundtable Commissioners can use roundtables to fulfill our mission to Inspire, Coach and Connect with unit leaders to provide a better unit program for their Scouts.

MRS 358 - Effective Remote Roundtables (Core): Our goal is to make quality roundtable content available to all units. Roundtable Commissioners who have implemented remote roundtable methods will share the methods they have used, share experiences, and provide recommendations to peers who have not yet implemented remote roundtables.

MRS 359 – Increasing Roundtable Attendance (Core): This session will explore best practices in use within our Council to increase attendance at roundtable. Come prepared to share what you are doing to increase roundtable attendance in your district.

MCS 408 - Selecting and Developing Your Doctorate Project (Core): This session will provide an overview of the process to develop a Doctorate Project to benefit an area of Scouting in commissioner service.

Doctorate Courses

DCS 604 - Project Presentation Seminar-I (Core): These are sessions in which doctoral candidates have 5 minutes to present their pre-approved project abstract to other doctoral candidates and interested attendees at the College of Commissioner Service.

DCS 605 - Project Presentation Seminar-II (Core): Continuation of the project presentation seminar.

DCS 606 - District and Council JTE (Elective): Learn about the elements of District and Council Journey to Excellence and what it takes to ensure success in every area.

DCS 612 – Commissioner Recruiting Workshop – (Core): This workshop is designed to allow participants the opportunity to practice recruiting commissioners using the “Roster Mining” method.

DCS 614 - The Commissioner and the Professional (Elective): Learn more about the relationship between the commissioner and the Scouting professional. Discover how the two can work closely together to reach the common goal of providing quality service to units.

DCS 615 – Building Meaningful Relationships – (Elective): Commissioner service is all about relationships. This session suggests ways in which commissioners may go about building and maintaining positive relationships with those they serve. It also discusses possible pitfalls that can undermine relationships.

DCS 616 – Succeeding with the Unit Service Plan – (Elective): The Unit Service Plan is the roadmap to unit success. With appropriate guidance, the commissioner staff can provide significant unit assistance. The district administrative staff will need comprehensive data to set the course for unit success across the district.



Advanced Studies Courses

ASC 804 – Inspiring Volunteer Leaders (Elective):

Commissioner service is based on the concept of inspiring and motivating our leaders to deliver the best possible scouting program to the youth in our units. If our unit leaders are not inspired and motivated, we cannot coach them to improve their program or connect them to resources that can help them to be successful.

This course will be presented in a workshop format where ideas on how we as commissioners can inspire and motivate our unit leaders will be discussed and participants will share real life examples on how we can successfully inspire and motivate our unit leaders.

ACS 805 – Family Scouting – Beyond the Basics (Elective):

Many Packs we serve have decided to invite girls to join them this fall, and in February of 2019 girls will be joining BSA troops. What will you need to know as a commissioner to support them? In Northern Star Council alone, over 30 packs participated in the Early Adopters enrollments this past spring, with several hundred girls joining the program. This fall, over 70 percent of the packs in Northern Star Council plan to invite girls to join them.

Learn about their successes, suggestions, and challenges as they forged a new path for youth in the BSA. All these early adopter packs were surveyed, and their responses are being used to help other packs and troops navigate this new adventure. Look beyond the basics of integrating girls into our units and offering more opportunities to families.



College of Commissioner Service Leadership

Donna Larson, President

Bruce Haverly, Vice President of Communications

David Klemm, Dean of Bachelors Program

Jim Ostroot, Dean of Masters Program

Jerry Bru, Dean of Doctorate Program

John Capecchi, Dean of Advanced Studies Program

Katie Dettmann, Dean of Bachelors of Roundtable Program

Bob Elliott, Dean of Masters of Roundtable Program

Greg Richter, Dean of Administration

Charles Wangerin, Dean of Registration

Daniel Knutson, Staff Adviser

CCS Ambassadors

Alan Abrahamson, Samoset Council Commissioner

Tim Adams, Twin Valley Council Commissioner

Drew Blake, Central Minnesota Council Commissioner

Michael Briggs, Northern Lights Council Commissioner

David Cousins, Northern Star Council Commissioner

John Devlin, Gamehaven Council Commissioner

Joe Glenski, Northern Star Council-ACC for Training/Past CCS President

Jay Jones, Chippewa Valley Council Commissioner

Roger Hoyme, Sioux Council Commissioner

Rick Radloff, Gateway Area Council Commissioner

Scott Spiller, Bay Lakes Council Commissioner

Bob Woodke, Voyageurs Council Commissioner

Rich Avery, Area 1 Director

Greg Nygren, Area 1 Commissioner

Registration Details

Registration fee is \$35. **Fee is discounted to \$28 until November 10th.**

Staff members not registering for a degree pay a fee of \$10.

For more information see the website at:

www.northernstarsa.org/about-the-college-of-commissioner-service

Register on-line at:

<https://www.scoutingevent.com/250-2018ccs>

Registration includes courses, fellowship with other commissioners, lunch, patch and certificate presented at the graduation ceremony.

For more questions regarding registration, please contact :

Charles Wangerin, Dean of Registration, at: lcwangerin@integraonline.com
or Daniel Knutson, Northern Star Council Staff Adviser,
at: dknutson@nsbsa.org or 414-803-0217.

Doctoral candidates:

Please contact the Dean of the Doctorate Program,
Jerry Bru, for a special registration password by October 1, 2018, at:
jerryLbru@gmail.com or 612-417-9887.

The College of Commissioner Service is a uniformed event. Please wear your official BSA Uniform.

About St. Paul College

St. Paul College: Site of the 2018 College of Commissioner Service

Located in St. Paul, just west of the downtown area and directly north of the St. Paul Cathedral, St. Paul College is designed and built for adults with a wide variety of needs.

Saint Paul College will provide our group with the adult learning environment that is needed for our event. Saint Paul College is handicapped accessible throughout the building. There is ample parking available in the Saint Paul College parking lot and ramp that is attached to the building.

Saint Paul College is equipped with state of the art audio and visual tools in every classroom and conference room that we will be using, including but not limited to Smartboards, PC's and projectors. There is Wi-Fi throughout the campus and it will be available to our group.

Saint Paul College allows food and drink in most of the classrooms, conference rooms, and common areas. There are multiple vending machines available throughout the building as well.

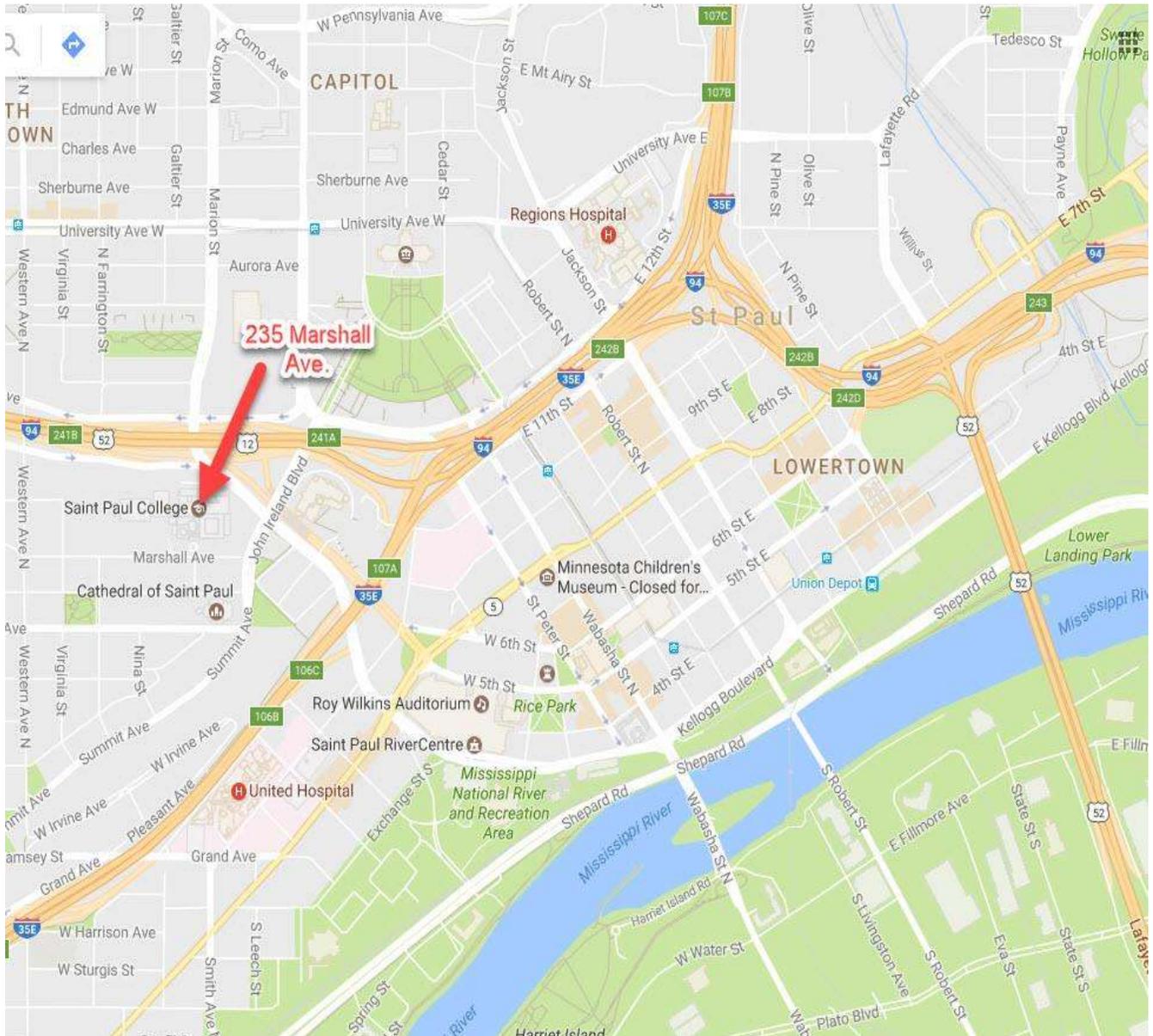
St. Paul College
235 Marshall Avenue
Saint Paul, MN 55102

www.saintpaul.edu

Location: St. Paul College

235 Marshall Avenue, Saint Paul, MN 55102

www.saintpaul.edu



Parking instructions will be available prior to the event on the registration page. The preferred parking entrance is on Marshall Avenue. The parking fee is included in the event registration fee.

See you on November 17!